

****Denotes 'HINTS' (Herefordshire Informal National Training Strategy) - A rolling programme leading to CiLCA-Certificate in Local Council Administration***

July 2005

September 2005

Wednesday 21st ... 'Open Secret' - facts on Data Protection/Freedom of Information.

Thursday 29th ... '2010 and beyond' – innovative ways to ensure an effective council.

October 2005

Tuesday 4th ... 'On the ball' - informal key briefings for Chairmen & Clerks. FREE.

Thursday 20th ... 'Back to Basics' – general ground-rules for Parish Councils.

*Saturday 22nd ... 'HINTS' Roles & Responsibilities + Law (*leading to CiLCA*).

Monday 24th ... 'Bright Ideas'

November 2005

Saturday 12th ... 'Actions speak louder than words' – Parish Plans and techniques for action (via Parish Plan County Steering Group). FREE.

Wednesday 16th ... 'Power to the People' – Facts about parishioner rights, including Parish Meetings; Parish Polls; Allotment provision; Elections etc.

*Saturday 19th ... 'HINTS' – Procedures + Finance (*leading to CiLCA*).

December 2005

Saturday 3rd December – 'HINTS' – Planning + Community Action (*leading to CiLCA*).

Thursday 8th December – 'Two can Tango' – Effective ways of working with your Village Hall, including:- project management, VAT, grants, trusteeships; licensing.

January 2006

*Saturday 21st ... 'HINTS' Roles & Responsibilities + Law (*leading to CiLCA*).

Wednesday 25th ... 'Grassroots' – understanding Common Land and Village Greens

February 2006

Monday 13th ... 'A year in the life of' an efficient council – Quality Parish issues.

*Saturday 18th ... 'HINTS' Procedures + Finance (*leading to CiLCA*)

Tuesday 28th ... 'Bermuda Triangle' – role of Chairman/Clerk/Councillor – including:- employment and health & safety issues.

March 2006

*Saturday 11th ... 'HINTS' Planning + Community Action (*leading to CiLCA*).

Monday 13th ... 'Footsteps' – parish council route into:- rights of way; definitive maps; access to countryside; Local Access Forum.

Wednesday 15th ... 'Back to Basics' - general ground-rules for Parish Councils.

Wednesday 22nd ... 'Planning Principles' – local, regional & national framework.

Evening Courses 7-9.30 pm ... Saturday Courses 9.30-4.00 pm